



## ROOF EDGE PROTECTION LTD

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HEALTH & SAFETY POLICY

The Health & Safety at Work etc Act (1974)

Revised: January 2025

This manual is intended as a guide for all employees of Roof Edge Protection in an endeavour to eliminate accident and personal injury whilst carrying out their work.

Whilst some of the points contained may appear obvious to experienced employees, this may not be the case for the inexperienced. They could be the means of preventing serious injury.

**HEALTH AND SAFETY AT WORK ETC ACT 1974****1.0 THE HEALTH AND SAFETY POLICY DOCUMENT****1.1 SAFETY POLICY STATEMENT**

The Managing Director of Roof Edge Protection Ltd., **Mr James Weaver** is committed to discharging his obligations under the Health and Safety at Work Etc Act 1974, the Management of Health & Safety at Work Regulations 1999 and all other relevant statutory legislation.

He will seek to provide a healthy and safe working environment for his Employees and will endeavour to ensure the safety and health of all others who could foreseeably be affected by activities under his control or by products manufactured by the Company.

In particular, attention will be given to the provision and maintenance of:-

- 1) Plant, equipment and systems of work that are safe.
- 2) Safe arrangements for the use, handling, storage and transport of personnel, articles, goods and substances.
- 3) Sufficient information, instruction, training and supervision to enable all employees to avoid hazards and contribute positively to their own safety and health at work.
- 4) A safe and healthy place of work, safe access and adequate welfare facilities.
- 5) Appropriate measures to protect the Environment where it may be affected by the Companies activities.

To achieve a high standard of health and safety the active co-operation of all Persons working for Roof Edge Protection is essential.

They are reminded of their own duties under the Health and Safety at Work Etc. Act 1974 and the Management of Health and Safety at Work Regulations 1999, to take care of their own safety and that of other persons and to co-operate with their Employer so as to enable him to carry out his responsibilities successfully.

The Organisation, Responsibilities and Arrangements to enable the Policy on Health and Safety to be effective are contained in the attached documents.

This Policy and associated documents will be revised annually or as and when required and will be publicised within the Company.

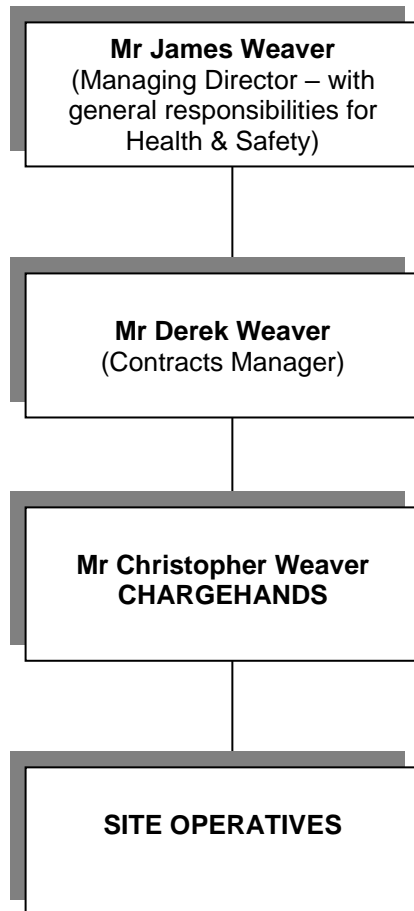
Signed:  .....

Date: 1<sup>st</sup> January 2025

**Mr James Weaver**  
(Managing Director  
with general responsibilities for Health and Safety)

**THE HEALTH & SAFETY AT WORK ETC. ACT 1974**

**1.2 ORGANISATION FOR HEALTH & SAFETY**



## **HEALTH AND SAFETY AT WORK ETC ACT 1974**

### **1.3 RESPONSIBILITIES FOR HEALTH AND SAFETY**

#### **1.3.1 Mr J Weaver (Managing Director) and the Contracts Manager shall ensure that:-**

- The Health and Safety Policy is updated as and when required and is made known to the Employees of the Company.
- The Policy, Arrangements and Codes of Practice as written are implemented.
- Employees are suitably trained, instructed, informed and supervised in order to enable them to carry out their work safely and without risks to the safety or health of themselves and others.
- Adequate financial provision is made for foreseeable items of expenditure associated with health and safety.
- All injury accidents and dangerous occurrences are investigated, reported and notified to the Health and Safety Executive in accordance with the Accident Reporting Procedure.
- Risk Assessments as required by specific legislation are carried out and the findings recorded.
- Matters requiring professional advice and assistance are referred to Health and Safety Services (Glasgow) Ltd. who have been engaged as the Company's Health and Safety Consultant.

### **1.3.2 The Contracts Manager shall ensure that:-**

- He understands and implements the Company's health and safety policies and standards as defined in the Arrangements and Codes of Practice
- Safe systems of work are established, and method statements provided where the degree of risk indicated as a result of Risk Assessments merits such action.
- When the roof edge protection is erected and completed it is inspected by a Competent Person and a handover certificate duly signed is given to the Client.
- Inspections required by Legislation are duly carried out by the Competent Person employed by Roof Edge Protection or by arrangement with the Client Company.
- Appropriate Personal Protective Equipment is provided for use by employees.
- All injuries are recorded in the Accident Book BI 510, investigated and reported in accordance with the Company's Accident Reporting Procedure.
- Work equipment provided is suitable for the intended use and is serviced, maintained in a safe condition and a suitable identity system established for particular items of plant and equipment.
- An appropriate level of Personal Protective Equipment (PPE) is provided to cover all identified risks and is purchased to comply with suitable standards
- Matters brought to his attention, of a health and safety nature, are dealt with, and where he has not the authority to take remedial action the problem is discussed with the Managing Director, who has general responsibilities for health and safety.

**1.3.3 The Site Foremen and Chargehands shall ensure that :-**

- They have read, understood and implement Roof Edge Protection Safety Policy.
- They are aware of the Arrangements for Health and Safety and the Codes of Practice to support the arrangements.
- Employees under their control are aware of the safety factors relating to their work, and are adequately informed, trained and supervised at all times.
- Matters brought to their attention, of a health and safety nature, are dealt with, and where they have not the authority to take remedial action the problem is discussed with the Contracts Manager or Managing Director, who has general responsibilities for health and safety.
- Safe Systems of Work are established to ensure safe working practices and that these are properly implemented.
- In carrying out work due regard is given to safety at all times both for the employees and any others who may be affected by the Company's activities
- The scaffold/access platform/roof edge protection is erected and dismantled strictly in accordance with the agreed procedures and in the event of circumstances which would not permit this to take place the matter is discussed with the Contracts Manager or Managing Director.
- Waste and rubbish is kept to a minimum and that other nuisances such as noise, dust, spillages, etc. are controlled to reduce any adverse environmental impact.
- Personal Protective Equipment (PPE) is used and maintained as necessary.
- Suitable arrangements are made for the provision and maintenance of first aid kits where required.
- Employees are consulted with in matters relating to Health, Safety and Welfare as appropriate.

**1.3.4 ALL EMPLOYEES SHALL ENSURE THAT THEY :-**

Co-operate with Roof Edge Protection to enable it to meet its legal obligations in terms of health and safety.

- Carry out their work with due regard to their own health and safety and the safety of others who could foreseeably be affected by their acts or omissions.
- Bring to the attention of management matters relating to health and safety causing them concern.
- Use Personal Protective Equipment provided for them and maintain it in good condition and ensure that any loss or damage of such items is reported to management.
- Carry out work activities in accordance with the instructions and training received by them, and do not operate plant or machinery on which they have not been trained.
- Report all accidents and injuries and ensure that details are recorded in the Company Accident Book
- Use all control measures introduced as a result of Risk Assessments and report any deficiency or fault that they become aware of to their immediate supervisor.